



## THE ARC OF JEFFERSON COUNTY JOB POSTING NOTICE

<b>Job Title: Board Certified Behavior Analyst</b>	<b>Job Code: ABA</b>
<b>Department: Behavior Support</b>	<b>FLSA Status: Exempt</b>
<b>Reports to: Vice President of Behavior Support Services</b>	
<b>Work Schedule: Fulltime Day Mon-Fri- 8:00am-4:00am (Flexible as needed)</b>	

### Job Duties:

- Providing Behavior Analytic Services to children with Autism ranging in age from birth to 21.
- Providing Behavior Analytic Services to adults at the Arc.
- Assist in research, development, and implementation of Behavior Support Plans (BSP)
- Regularly visit people served (in day and residential settings) weekly to monitor progression of people served
- Train staff in BSP implementation and data collection procedures
- Maintain accurate records and data (behavior, sleep, medication effects)
- Assist in evaluation of plan effectiveness (based on data, progress notes, and graphic representations)
- Assist in evaluation of psychiatric medication effectiveness (based on data, progress notes and graphic representations)
- Train and assist staff in responding to people served in various scenarios and situations
- Facilitate communication between residential and day programs; maintain contact with families of people served
- Complete documentation as required; complete Behavioral Functional Assessments and additional functional assessments for plan implementation
- Assist with psychiatric clinic; provide information and assist psychiatrists as needed
- Attend meetings, training and in-services as required
- Perform related duties as assigned

### Knowledge, Skills and Abilities Required:

- Master's degree in Psychology or related field
- Board Certified Behavior Analyst (or seeking certification)
- Working knowledge and experience with Microsoft Office (Excel, Word, Outlook, etc.)



**Physical Requirements:**

- Position requires frequent standing, walking, hand dexterity, reaching with hands and arms, climbing or balancing, stooping, kneeling, crouching, crawling, speaking and listening
- Employee is occasionally required to sit
- Employee must frequently lift and/or move more than 50 pounds
- Specific vision abilities required by this job include close vision, distance vision, color vision and depth perception

Apply online at [www.arcofcentralalabama.org/about/careers/](http://www.arcofcentralalabama.org/about/careers/) or in person at 5348 Oporto Madrid Blvd South; Birmingham, AL 35210

**EOE/M/F/Vet/Disabled**